



OFFICE OF THE SHERIFF

Menominee County, Wisconsin

W3269 Courthouse Lane
P.O. Box 190
Keshena, WI 54135-0190

Phone: 715-799-3357
Fax: 715-799-3595
Sheriff@co.menominee.wi.us

Sheriff Rebecca Smith

Chief Deputy David Kristof

Residential Alarm Registration Form

\$25.00 Yearly fee

Please complete this information as accurately as possible so we can provide the best service possible for you and your property

Your Information (Please provide your full name and DOB so we can enter you properly into our system) **PRINT**

Name (s): _____ Phone(s): _____
(date of birth/s)

Home Address: _____

Alarm Information (Property within Menominee County)

Address: _____

Alarm Monitoring Company: _____ Phone: _____

**The Menominee County Sheriff's Department strongly suggests you designate several people as "Key-holders". Key-holders are close friends, relatives, or neighbors you have chosen to hold and keep a key for your residence along with disarming/resetting information for your alarm system. Key-holders are crucial in the event the Sheriff's Department needs access to your property and you are not available. **

Primary Key-holder Information (If possible please provide full name and DOB for Key-holders)

Name: _____ Phone: _____
(date of birth/s)

Home Address: _____

(Key holder #2)

Name: _____ Phone: _____
(date of birth/s)

Home Address: _____

(Key holder #3)

Name: _____ Phone: _____
(date of birth/s)

Home Address: _____

For some residents it is common practice to hide a door key on the property. In the past, property owners have provided our agency the location of hidden keys and/or written instructions for disarming/resetting alarm systems. This information will be used as a last resort in the event you or your key-holders were not available. If you would like to leave this information with us please provide it below. **This is Optional- not required.

Describe location of hidden key:

Alarm disarming/resetting code or procedure:

Signature: _____ Date: _____

Any permit issued hereunder is done so on the express condition that the permittee release Menominee County, its departments, agents, officers and/or employees from any and all liability for any losses or damages of any nature whatsoever which result in any way from any failure of equipment, negligent act or omission by agents, servants or employees of Menominee County and/or any failure of the permittee's alarm system.

Please return completed form and \$25.00 yearly fee to: Menominee Co. Sheriff's Office
(check payable to: Menominee Co. Sheriff's Office) P O Box 190
Keshena, WI 54135